

Date: Monday, September 27, 2021

To: NAWIC San Antonio #11 Members and Guests

From: Shenel Rimando, 2021-2022 Vice President

Subject: NAWIC San Antonio Chapter #11 – COVID-19 Protocols

The Chapter has chosen to issue COVID-19 Protocols as a way to address the COVID-19 related orders put in place for the city. This document is subject to change as new orders and safety measures are put in place and updates will be sent out as information becomes available. Note that depending on the type of event/meeting, the host or host company, and the premises where the event/meeting is held, that there may be guidelines and rules in place that may differ from these Protocols.

These Protocols will serve as the minimum requirement for all Chapter events that are in-person, or for members who are meeting in-person for meetings that are hybrid in nature.

1. Our Chapter will comply with the COVID-19 guidelines implemented by the city of San Antonio.
2. We recommend individuals who are ill to stay home and utilize our zoom option which will be published on nawicsatx.org prior to our in-person events.
3. Members and guests will be asked to sign-in upon arrival and sign the NAWIC COVID waiver form for the Chapter to keep a record of all attendees for each meeting.
4. Members and guests are asked to maintain good hygiene at all times – hand washing, sanitizing and physical distancing when possible. Hand sanitizer and masks will be available for members to use if needed.
5. If the chapter is notified of a member or guest who tests positive for COVID, the individual will remain anonymous and the chapter will use the sign-in sheet to notify all attendees of the event. Individuals who are notified are encouraged to follow the current city and CDC guidelines for exposure.

The COVID-19 pandemic is an evolving situation. For the latest news and questions about COVID-19, please refer to the city of San Antonio's COVID-19 website at <https://covid19.sanantonio.gov/Home> or the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

Thank you for your cooperation as we work towards creating an environment that is safe for all NAWIC members and guests. Please email nawicsatx@gmail.com if you have any questions about these protocols.

Shenel Rimando
2021-2022 Vice President